

	2023/24 Actual	2024/25 Budget	Actual 28 Oct 2024	Forecast to 31 March 2025	Difference
Receipts					
Precept	9,500.00	10,450.00	10,450.00	10,450.00	0.00
Summer Event	484.43	250.00	583.25	573.25	10.00
Winter Event	300.00		300.00	300.00	
Coronation/May Celebration					
VAT Reclaim			384.42	384.42	0.00
Donation received					
Grants			10,177.58	10,177.58	0.00
TOTAL	10,284.43	10,700.00	21,895.25	11,323.25	
Expenditure					
Administration					
Clerk Expenses		200.00		200.00	0.00
Office & Admin	508.32	440.00	284.33	440.00	0.00
Payroll Service		70.00	68.88	68.88	1.12
Audit Costs	100.00	150.00	187.25	187.25	-37.25
Website hosting	129.99	150.00		150.00	0.00
Insurance	458.14	460.00	527.23	527.23	-67.23
Hall Hire	90.50	100.00	92.50	111.00	-11.00
Training	47.00	364.00	124.00	364.00	0.00
Newsletter & Leaflets	419.00	330.00	104.00	330.00	0.00
Bank Charges		72.00	36.00	72.00	0.00
Other		350.00		350.00	0.00
Events					
Summer Event	954.50	900.00	557.60	557.60	0.00
Winter Event	444.17	500.00	349.92	500.00	-150.08
Spring national celebrations	168.74	500.00	641.98	641.98	0.00
General					
Poppy Wreath	16.67	20.00		20.00	-20.00
Kiosk Electricity	93.82	110.00		149.81	-149.81
AED (automated external defibrillator)		100.00		100.00	-100.00
CAB Donation (Citizens Advice Bureau)	100.00	50.00	50.00	50.00	0.00

Isabel Hospice			115.60		115.60
PC Assets			8,371.62	0.00	8,371.62
Litter Picking					
Buckland Litter Pick	1,140.00	1,140.00	570.00	1,140.00	-570.00
Chipping Litter Pick	1,330.00	1,140.00	570.00	1,140.00	-570.00
Maintenance					
Grass Cutting	3,080.00	2,280.00	1,710.00	2,280.00	-570.00
Dog Litter Bins	615.71	650.00	640.34	640.34	0.00
Trees		200.00		0.00	0.00
Bus Shelters	560.00	600.00	120.00	600.00	-480.00
Property Repairs				103.31	-103.31
Salary					
Salary & PAYE	3,000.98	3,206.95	670.68	3,311.28	-2,640.60
Subscriptions					
HAPTC	145.86	147.00	146.84	146.84	0.00
ICO	35.00	40.00		40.00	-40.00
SLCC			72.00	72.00	0.00
Contingency reserve	100.00				0.00
Technology Reserve	50.00				0.00
Other reserves	200.00	350.00			0.00
Earmarked reserves					
Election Reserve	600.00	600.00			0.00
Kiosk refurb	350.00	350.00			0.00
Friends of St Andrews Church		100.00			0.00
Trees					
TOTAL EXPENDITURE	14,738.40	14,619.95	16,010.77	14,293.52	
TOTAL INCOME	10,284.43	10,700.00	21,895.25	11,323.25	
Spending from general Reserves	4,453.97	3,919.95	-5,884.48	2,970.27	
Opening bank accounts		01 April 2024	28 October 2024	31 March 2024	
Unity Trust Bank		18,592.64	19,704.29	19,704.29	

TOTAL bank

add projected income	10,700.00	11,323.25
less projected expenditure	14,619.95	14,293.52
Anticipated year end reserves	14,672.69	16,734.02

**Draft Budget
2025/26**

Comments October 2024

10,554.50 1% increase used for budget 24/25

250.00

received from locality grant

2,176.68

EHDC £9677.58 & Caretech £500

12,981.18

50.00

440.00

70.00

251.88 [Herts IAS charges for Councils 24-25.pdf](#)

150.00

530.00 new items addedd September 2024 see asset register

111.00

364.00 Other than the clerk there has been minimal take up of training. Do you want to lower this amount?

429.00 I have included the printing of leaflets for 3 village events with this as they come on the same bill

72.00

Do you want a contingency budget?

1,500.00 all event expenses come under Section 137 payments, this is calculated at 227 electors £10.81/elector, the

500.00 maximum we are allowed to spend is **£2453.87** (2024-25 figures)

500.00

20.00

150.00 This has not been paid and is still in contention, I have not had confermation that the kiosk is functioning correctly yet

100.00 Replacement pads are approx £60, we have 2 units, replacement batteries are approx £210. Is this what the Kiosk referb reserve is there for or are we expecting to referb the kiosks again?

50.00

150.00 going forward, this is in payment for the use of the Field in Chipping. It was 30% of the takings at the door
Sept 2024.
These were one off and paid for with the EHDC grant. Do you wish to discuss a budget for storage?

1,140.00
1,140.00

2,280.00 I have received confirmation this is staying unchanged for 25-26
650.00 4 dog bins 65 times a year
Lines of responsibility under review -earmarked reserve
360.00 £60*6
This was an unexpected repair to the Mapboard in Buckland

3,344.39 This typically increases annually in line with NALC. 2023 - Payscale 16 £14.70/hr, 2024 Payscale 16 £15.33/hr

147.00 Hertfordshire Association of Parish and Town Councils
40.00 Information Commissioners Office (GDPR)
72.00 Society of Local Council Clerks is the professional body for local council clerks

350.00

600.00
350.00
100.00
200.00

14,961.27
12,981.18
1,980.09

31 March 2025
16,734.02

12,981.18
14,961.27
14,753.93

